



SDMT Meeting Agenda

School or District	Charles Lindbergh Elementary School - Library
Date	Friday, September 22, 2023
Time	8:00am
Participants	In attendance: Ann Maccagnano, Bree Knight, JoAnn Caligiuri, Laura Waggoner, Bill Foote, Kelly Strong, Christy Englert, Lauren Diesinger, Meghan Lillis, Kari Fuitak,
	Excused: Mike Muscarella, Claire Bellia, Mindy Albanesi, Carol Mancuso, Rachel Roberts,
	Absent:
Approval of minutes From previous meeting	
Review of responsibilities/tasks from previous meeting	Lindbergh SDMT Norms: Be on time/End on time Stay on task Set attainable goals Set agenda for the following meeting Norm Checker
Agenda	1. Review Norms of Collaboration: 2. District Agenda Items: District Representative - Kelly? Need an alternate 3. Building Agenda Items: Share Norms/Change Norms <ul style="list-style-type: none"> ● check-in

	<ul style="list-style-type: none"> ● School Improvement Plan <ul style="list-style-type: none"> ○ Review Plan ● Building Safety Updates ● Open House Questions <p>Other agenda items (may be tabled to a future meeting if time does not allow)</p>
Decision Points	
Minutes	<ul style="list-style-type: none"> ● Went over norms. All in agreement. ● District Shared Decision rep is Kelly Strong, alternate is Bree Knight. ● Building Safety updates: continually updating our procedures for Fire Drills based on feedback. Ann will share the updated Fire Drill procedures document. <ul style="list-style-type: none"> ○ Working on reunification plan for evacuation emergency ○ Open Gate weapons detection systems will be rolled out slowly over the year. ● Open House: Student ambassadors are all set; a parent survey will go out after Open House to get their feedback on this new Open House format. We will go over the results at our October SDMT meeting. Teachers have received the stamps to use for the Treasure Map and will be given a sign to put by stamps. ● SIP: <ul style="list-style-type: none"> ○ Reading Goal is to increase proficiency to 82% ○ PD opportunities will be provided throughout the year ○ Math goal: 75% proficiency on EM2 Module assessments ○ Grades 3 & 4 must complete all modules in the digital format, grades K-2 are still doing paper copies of assessments. ○ Climate and Culture goal is to increase our score for communication on the Satchel-Pulse parent survey. We will have computers available for parents when they are in the building. Increase Home-school communication. ○ Attendance goal is to have 10% or less chronically absent students.
Responsibilities/Tasks for next meeting	Grade level liaison are to share and review the SIP with their grade level so that everyone knows our focus for the year.
Next meeting date	October 13, 2023
Consensus Sign Off	All members of the SDMT in attendance at this meeting have reached consensus

	on decisions recorded in these minutes
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Minutes will be submitted in pdf by the chairperson to the Office of Instruction within 10 days of approval.